



SPECIAL ORDER

No. 05
 Series of 2024

SUBJECT: AUTHORITY TO CONDUCT AND ATTEND ACTIVITIES RELATED TO ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) OF THE DEPARTMENT OF AGRICULTURE - BUREAU OF AGRICULTURE AND FISHERIES STANDARDS FROM SEPTEMBER TO DECEMBER 2024

In the interest of the service, the DA-BAFS shall conduct ISO 9001:2015 Surveillance Audit to ensure the continuity of DA-BAFS QMS certification and compliance with ISO 9001:2015 requirements. Thus, this Order authorizes the DA-BAFS, including all its personnel, and the external auditors to participate in the activities related to the ISO 9001:2015 Surveillance Audit.


Activity Title	Surveillance Audit ISO 9001:2015 Certification: BAFS QMS
Participants	1. Top Management 2. Quality Management Representative 3. ISO Core Team 4. Process Owners 5. Internal Auditors 6. BAFS process owner support staff 7. 3 TUV SUD External Auditors
Number of Days	1 to 2 days between September to December 2024
Expenses to be incurred	Procurement of the following items: 1. ISO 9001: 2015 surveillance audit fee; and 2. Food

Expenses incurred for the conduct of the above activity shall be chargeable against DA BAFS Regular Funds. These are subject to the availability of funds and the usual government accounting and auditing rules and regulations. Reimbursement and/or payment of other expenses incurred relative to accomplishing the above-mentioned tasks are also allowed.

This Order shall take effect immediately and shall remain in force until revoked in writing.

All orders, memoranda, and issuances inconsistent herewith are deemed revoked.

Done this 5 day of MARCH 2024.


KAREN KRISTINE A. ROSCOM, PFT, PhD
 Director IV

